

**CYNGOR TREF  
YTRADGYNLAIS  
TOWN COUNCIL**

**MANAGEMENT SUB COMMITTEE MEETING**

**24<sup>th</sup> February 2022 AT 6.30pm**

**Present Councillor Richard Millington, Chairman, Presided.  
Councillors A Williams, M Gough, S Thomas.**

**An apology for absence was received from Ms R  
Jackson.**

**1. MEMBERS CODE OF CONDUCT**

The Sub Committee received a copy of the Ombudsman Guidance report in relation to the above matter.

Recommended that the document be circulated to all Council Members

**2. FREEDOM OF INFORMATION PUBLICATION  
SCHEME - REVIEW**

Members of the Sub Committee received documentation in relation to the review that it was conducting in relation to its current Publication Scheme. The Sub Committee Members discussed and considered the content of the documentation. Following these discussions the Clerk was asked to apply the changes to the updated document and refer these agreed recommended changes for ratification and approval to the Town Council at its April Meeting.

### **3. TOWN COUNCILS SMALL GRANTS SCHEME : REVIEW**

Sub Committee Members received and considered a copy of the above existing Small Grant Scheme. Sub Committee Members were of the opinion that the existing Scheme had been found to be totally successful and satisfactory and had provided a fair and equitable grant assistance to all the Charitable and Voluntary Groups within the Community.

The Sub Committee members agreed to **recommend** that the current Scheme be reaffirmed in its existing detail, format and requirements. It was recognised that the Scheme should also include the Local Heritage and Language Society and the Ystradgynlais Community Centre in the listing of recognised organisations. Also, it was **recommended** that the closing date for receipt for completed grant applications forms be extended beyond the stated closing date of 31<sup>st</sup> May. This would apply in the situation where there are remaining grant funds available in the Annual Council Budget.

### **4. INFORMATION REQUEST - INTERNAL REVIEW.**

#### **Public Bodies (Admissions to Meetings) Act 1960**

**Closed Item** – Resolved that the public and press be excluded from meeting due to the confidentiality of the item under consideration.

Sub Committee Members received correspondence from the Information Commissioners Office regarding the Town Councils recent response to an information request relating to documents received by the from a third-party organisation. The ICO representative recommended that an internal review in relation to the request should be undertaken.

The Sub Committee therefore considered all the correspondence received and sent in connection with this matter including the reasons given by the third party for objecting to the release of the information requested. It was noted that the organisation's Financial Plan had yet to be received by the Town Council although a reminder had been sent by the Clerk.

Recommended that based on the further examination of the content of the documentation in question, namely the Business Plan and Surveyors Report, the Sub Committee's view was that the said information should be released to the requester as these two documents were not viewed to be confidential or have any commercially sensitivity. It was however agreed that the Clerk and the Chairman Cllr R Millington meet with the third-party Committee representatives to advise them of this recommendation.

The meeting terminated at 8.10 pm